



L&T Heavy Engineering

HE/PERS/PROJ/14-15/(660180 - 181)

July 15, 2014

Dr. Nilesh Raykar
Sardar Patel College of Engineering
Andheri (West),
Mumbai .

Dear Sir,

Sub : Project Training

This is to inform you that the following students who are pursuing M Tech (Machine Design) at your Institute have been allowed to carry out project training in our organization as a part of their course curriculum.

1. Mr. Nilesh Phakade
2. Mr. Sujit Chankhore

Their training will commence from 15/07/2014 and will continue till 14/07/2015 at our Powai Unit. An amount of **Rs. 6,000/- per month** will be paid towards Stipend.

During the training period they will not be entitled to receive any travelling expenses. Their working hours will be as per the working hours of the department in which they are placed.

Please note that they have to make their own arrangements for commuting from their residence to their place of work and back. However, they can avail of the subsidized lunch in the Canteen (LR-II) presently provided by the Company.

Kindly note that they shall be solely responsible for their safety and conduct during the training period. They shall strictly follow L&T's Dress Code Policy. Strict action will be taken in case of any act of misbehaviour.

They should report for training to our HR and Personnel Department, Gate No.1, Powai Campus at 9.00 am along with a letter from your Institute stating that they are the bonafide students of the Institute. Please sign and return the duplicate copy of this letter in token of their acceptance of the above along with one copy of their passport size photograph.

Thanking you,

Yours faithfully,
for **LARSEN & TOUBRO LIMITED**

Neetu Kumar
(Manager - HR)