



Bharatiya Vidya Bhavan's
SARDAR PATEL COLLEGE OF ENGINEERING

(Government Aided Autonomous Institute)
Munshi Nagar, Andheri (W) Mumbai – 400058



COURSE PROPOSAL FORM

(_____ To _____, 20)

1. **TITLE OF THE COURSE** : _____

2. **COURSE COORDINATORS** : _____

3. **NAME(S) OF ORGANISERS** : _____

4. **DURATION** : _____
5. **VENUES (MENTION CITY ONLY)** : _____
6. **EXPECTED PARTICIPANTS GROUP** : _____

7. **TRAINING NEED** : _____

8. **COURSE OBJECTIVES** : 1.
2.
3.
4.
5.

9. **COURSE OUTCOMES** : 1.
2.
3.
4.
5.

10. **LIST OF RESOURCE PERSONS** :

Sr. No.	Name of the Resource person	Organisation Affiliation	Email id	Mobile No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				

11. FACILITIES REQUIRED : (Please tick your requirement)

Seminar Hall for Conference	
White Board	
Black Board	
Marker	
Duster	
Laptop	
Computer	
Extension board	
Chord	
Projector	
Screen	
Chord for laptop	
White Screen	
Speaker	
Collar Mike	
Printer	
Paper	
Stationary (Pen, Markers, A4 – Paper, Cello Tape) Set Nos.	
Course Kit (Back Pack/Folder/Side Bag) Set Nos.	
Stationary for Course Kit (Notepad, Pen, Highlighter) Set Nos.	

12. DETAILED SCHEDULE :

Sr. No.	Time	Day 1	Day 2	Day 3
1.				
2.				
3.				
4.				
5.				
6.				

Sr. No.	Time	Day 4	Day 5	Day 6
1.				
2.				
3.				
4.				
5.				
6.				

13. BUDGET :

Budget for course		
Sr. No.	Particulars	Estimated amount (in Rs.)
1	Honorarium	
2	Taxi Service	
3	Bus Service	
4	Course Kit	
6	Accommodation	
7	Food	
8	Logistics	
9	Miscellaneous	
Total:		

14. FUNDING :

1.	TEQIP	
2.	SPFU/ NPIU	
3.	Self -Finance	
4.	Industry sponsored	
5.	Other: AICTE/ UGC/Univerity	

15. APPROVAL :

Sr. No.	Permitted/ Not Permitted	Authority	Signature
1		Head of the Department	
2		CCE Chairman/Coordinator	
3		TEQIP Coordinator	

COURSE COORDINATOR